

## **Shelter Operations Staff**

Transition House

Santa Barbara, CA 93101

Salary: \$14/hr

Weekend Overnights, Saturday and Sunday 12:30am – 8:30am

### **What We Do**

Transition House is dedicated to the solution of family homelessness in the Santa Barbara community. Capable and motivated families with children are offered life tools and respectful, non-sectarian residential services designed to alleviate poverty and restore self-sufficiency and dignity.

### **Responsibilities of Weekend Overnight Shelter Operations Staff Include:**

- Attend to the needs, safety, and requests of residents of family homeless shelter.
- Routine housekeeping, and custodial tasks to maintain a clean, safe, healthy shelter.
- Prepare resident lunches and continental breakfasts.
- Conduct regular rounds of shelter.
- Report maintenance needs.
- Log clear written account of the activities and events of the shift.
- Monitor and enforce shelter rules, regulations, and COVID-19 safety compliance.
- Transition House staff and residents are required to abide by best practices in the prevention of the spread of COVID 19 including mask wearing, social distancing, and frequent hand washing.
- Perform duties as needed for the support of resident families and shelter staff members.

### **Qualifications**

High School diploma or GED (required)

Excellent written and verbal communication (required)

Bilingual (preferred)

Experience working in residential setting, group home, or shelter (preferred)

### **Applying**

If you are excited to serve a diverse range of families with compassion and professionalism and feel you are a strong candidate for this position, please email

Shelter Staff Manager Eric Hanson today: [ehanson@transitionhouse.com](mailto:ehanson@transitionhouse.com)

Transition House is an EOE.