

Transition House – Bilingual Case Manager (Full-Time)

Make a difference in the lives of families experiencing homelessness.

About Us: Transition House is a nonprofit homeless shelter and permanent housing provider for families with children in Santa Barbara. We are seeking an enthusiastic and personable full-time Bilingual Case Manager (English/Spanish) to support families residing in our emergency shelter as they work toward greater stability and financial self-sufficiency. The ideal candidate is compassionate, organized, and able to guide families as they develop practical plans to achieve or improve employment income, money management skills, and permanent housing.

Key Responsibilities

- **Provide individualized case management services to families living in the emergency shelter.**
- **Assist clients in developing realistic goals and action plans that will lead to self-sufficiency.**
- **Help families create and manage household budgets and organize documentation needed for housing applications.**
- **Refer clients to community resources and supportive services including counseling, recovery services, medical, education, and more, as needed.**
- **Maintain accurate case records and documentation.**
- **Participate in a schedule that includes some evening hours at the shelter.**
- **Work with other members of the case management program department to provide services collaboratively.**

Qualifications

- **Fluency in both English and Spanish required.**
- **Bachelor's degree or equivalent experience required.**
- **Previous social work or case management experience preferred.**
- **Knowledge of local social service resources is a plus.**
- **Excellent written communication, organizational, and interpersonal skills.**
- **Ability to work effectively with diverse populations and as part of a collaborative team.**

What We Offer

- **Competitive pay: \$58,240/year**
- **Flexible schedule**

- **Paid time off**
- **Medical, dental, and vision benefits**
- **Retirement plan/401k matching plan**
- **Flexible health spending account**
- **Life insurance**
- **Parental leave**
- **Tuition reimbursement**
- **Professional development assistance**
- **Supportive, team-oriented work environment**
- **To support work/life balance, we operate on a 36-hour work week by closing our offices at 1:00 PM every Friday**

Location: In-person

Job Type: Full-time

Transition House is an Equal Opportunity Employer (EOE).

To Apply: Please submit your resume and cover letter to Deb Michael, Program Director, at dmichael@transitionhouse.com